



# WOODPLUMPTON PARISH COUNCIL

## REMOTE MEETING AGENDA

Monday 15<sup>th</sup> Feb 2021 7.00pm

The meeting will take place by ZOOM using the link below

<https://us02web.zoom.us/j/89350559360?pwd=Tk1GdG1iWlVoUWxxNTBrRjhTUghrQT09>

**1. CHAIRMAN'S INTRODUCTION, SOUND CHECK AND VOTING METHOD**

**2. APOLOGIES FOR ABSENCE**

**3. APPROVAL OF THE MINUTES** of the Parish Council Meeting held on **25<sup>th</sup> Jan 2021** and the Minutes of the Extra-Ordinary meeting held on the **4<sup>th</sup> Feb 2021** to discuss the traffic calming Legal Agreement. **Members are required to approve the Minutes** so they can be signed at the next face to face Council meeting in accordance with LGA 1972 Sch. 12 Part VI para 41 (1).

**4. DECLARATIONS OF INTERESTS / WRITTEN DISPENSATIONS**

Members are reminded of their responsibility to declare any interests in respect of matters contained in the Agenda. A Councillor with a disclosable pecuniary interest or any other interest, as set out in the Council's Code of Conduct, is subject to statutory restrictions on his right to participate and vote on that matter – see Standing Order 2020 (13)

**5. PUBLIC PARTICIPATION**

The electronic link to the meeting is published on the Agenda. Members of the public wishing to raise matters in accordance with Standing Order 2020 (3g & h), should raise them here, **however, it would be helpful if the public could inform the Clerk of their intention to participate in advance of the meeting**

The Headteacher and Chair of Governors at Catforth Primary School have requested to attend the meeting to submit a request for CIL funding to finance a new classroom.

**6. CATFORTH SCHOOL CIL FUNDING REQUEST**

**Members are requested to consider the funding request from Catforth School** and the latest update from LCC regarding the provision of schools in NW Preston.

**7. PLANNING APPLICATIONS BEFORE COUNCIL**

Due to the time constraints of a remote meeting, the Clerk is dealing with **routine** planning matters under **delegated authority** in accordance with Standing Order 2020 (15 xiv).

**Members are requested to note the representations for February detailed in appendix A.**

Applications can be viewed at [www.preston.gov.uk](http://www.preston.gov.uk)

**06/2021/0058** Change of use from agricultural building to storage and distribution building (Class B8) (Retrospective) at Lewth Farm, Lewth Lane.

A summary of the application is included on the delegated planning report. The site has a complex history and an earlier proposal was refused and dismissed at appeal. The key points are that the change of use complies with Policy EN1 of the Local Plan which *allows for uses which help to diversify the rural economy and enables the re-use of existing buildings*. A swept path analysis has been provided and will be assessed by LCC Highways. The use will allegedly be restricted to no more than 5 rigid 10 tonne HGVs on any day, in accordance with the usage conditions. This will be in addition to 8 staff using the 15 parking spaces (detailed on the previous application) but not included on the application form. The application is not routine due to the complex site history and residents' objections. **Members are requested to respond.**

**8. FINANCIAL STATEMENT**

The Clerk has emailed copies of the accounts and January bank statements. **Members are requested to confirm that these have been reconciled.**

**9. ACCOUNTS FOR PAYMENT**

**Members are required to approve the following invoice already paid** in accordance with Standing Order 2020 15 (xii)

DETAILS	PAYEE	AMOUNT	REF
Replacement DEFIB box	Wel Medical	£557.94	87

At the Jan meeting, it was reported that Catforth and Woodplumpton Schools had not replied to the NW Ambulance billboard initiative. Catforth School have now confirmed their acceptance and Members are requested to **note** the item will be purchased in accordance with **MIN 20/87**.

**Members are requested to approve the following accounts for payment**

DETAILS	PAYEE	AMOUNT
Feb salary	Mrs J Buttle	£1157.13
PAYE	HMRC	£103.54
Employer N Ins	HMRC	£77.21
Lengthsman wks 43- 46	B Hill	£750.00

**10. DEFIB DEVICES**

At the January Meeting, Members suggested buying a defibrillator device to be erected outside Cottam Post Office. The Post Office have verbally confirmed their agreement and **Members are requested to confirm the purchase at £1,428 and advise if payment is to come from CIL or the Council's reserves as the item was not a budgeted expense.** The Clerk has applied for a £500 grant from the County Council Parish Champion.

**11. PARISH LENGTHSMAN**

Members are requested to note that the mower has been booked in for its annual service and **confirm the purchase or replacement magnetic signs for the Lengthsman's vehicle.**

**12. AMENDED FINANCIAL REGULATIONS**

The Parish Council Financial Regulations were last updated on the 18<sup>th</sup> June 2018. NALC published new Financial Regulations on the 8th August 2019 and as the Parish Council version is now 3 years old, they need amending to the new Model. **Members are required to consider and adopt new Financial Regulations for Woodplumpton Parish Council.**

**13. PRESTON CITY COUNCIL BUDGET PROPOSALS**

The Cabinet proposes to recommend a **1.99%** increase in Council Tax. £150k will be used from reserves to part fund grounds maintenance costs. Spending increases are itemised as follows

- £100k one-off in 2021/22 for Community Wealth building
- £50k in 2021/22 and £50k in 2022/23
- A Community Wealth Building Fixed Term post.
- A City development and affordable housing post (part contribution) £25k ongoing from 2021/22 onwards.
- A Towns Deal project manager post - £50k p.a. (subject to confirmation of a successful Towns Deal)
- Revenue borrowing costs of funding the new capital expenditure. £10k in 2021/22 rising to £103k p.a.

**Members are requested to make any comments.** Further details are available at <https://www.preston.gov.uk/budgetconsultation2021>

**14. TRAFFIC CALMING LEGAL AGREEMENT**

Following the extra-ordinary meeting on the 4<sup>th</sup> Feb, the Clerk has emailed the various questions to LCC. **Members are requested to exclude the public under the Public Bodies Admission to Meetings Act 1960 and consider any replies.**

**15. ONGOING ISSUES**

Members are requested to note the following updates on ongoing matters

- Ambrose Hall Farm** - The Environment Agency have again been asked to provide an update on the meeting which was scheduled to take place in the New Year.
- Neighbourhood Plan** - Members are requested to note the grant application was successful and the consultant is working on the Consultation Statement.
- Flooding Complaint** – the complaint has been acknowledged and we are waiting for a reply
- Councillor Vacancy** – the closing date to call an election is 25<sup>th</sup> February 2021

**16. DATE OF NEXT MEETING**

The next meeting is scheduled for **Monday 15<sup>th</sup> March 2021 at 7.00pm.**